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**Klamath Community College Board of Education**  
7390 South Sixth Street \* Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, May 26, 2026 6:00 PM

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**MINUTES**

**I. CALL TO ORDER**

Chair DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

**Members Present:** Raymond Holliday; Misty Buckley; Kate Marquez; Dave Jensen; Rejeana Jackson; and Kenneth DeCrans. A quorum was confirmed.

**Members Absent:** None.

**Staff Present:** Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Gail Schull, Vice President; Denise Reid, Vice President; Lucas Ritter, Vice President; Joshua Guest, Executive Director; Shannon Childs, Secretary to the Board; Estella Woodley, staff; Tom Nejely, staff; Gerry O'Brien, staff and Carly Gilder (staff).

**Guests:** Kathleen Walker-Henderson (zoom), and Tom (zoom, left meeting at 6:30 pm).

**II. SHOWCASE**

Dr. Gutierrez referred to a handout, Oregon SBDC – Update on Center Service Transitions, from Mark Gregory, the State Director for SBDC's across the state.

Dr. Gutierrez invited VP Ritter to introduce the showcase speaker. VP Ritter introduced Estella Woodley, Director of the Small Business Development Center (SBDC). Director Woodley presented a PowerPoint as provided to the Board. The PowerPoint included information on support and services to help with every stage of business, professional business advising, practical training, state-wide specialized services, calendar year 2025 total impact, the KCC SBDC business-community-government partnership network, and student success stories.

The SBDC's are at community colleges, but it ranges through every county.

**III. CONSENT AGENDA**

- A. Board Minutes (Work Session and Regular Meeting April 28, 2026 and Budget Committee Meeting May 6, 2026)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

**Motion: To adopt the consent agenda.**

Motion by: Misty Buckley

Second by: Raymond Holliday

Discussion: None.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**  
**Motion passed. Unanimous approval.**

#### **IV. ADOPTION OF AGENDA**

**Motion: To adopt the agenda as presented.**

Motion by: Dave Jensen

Second by: Rejeana Jackson

Discussion: None.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**

**Motion passed. Unanimous approval.**

#### **V. PRESIDENT REPORT**

- a. Dr. Gutierrez shared there are many graduations coming up, but the college also has the LPN and Nursing pinning ceremonies. It was asked if the Board could let Mrs. Childs know if they could attend the LPN pinning on June 8<sup>th</sup> or the Nursing pinning on June 9<sup>th</sup>.
- b. Dr. Gutierrez asked VP Schull to speak to the question raised at the last Board Meeting: what percentage of KCC students receive Pell grants. VP Schull shared that it was the majority of the students, 61.3%. That number hovered higher in the past. Dr. Gutierrez shared that he hoped that this was an indication that the community is doing better economically. KCC is also bringing in more students from dual credit. VP Schull shared that there is an increase in students who are actually applying for Pell each year, which is also what is happening across the country. There was a discussion on the changes in the application that may make it simpler to apply.
- c. KCC has been approved for the Bachelor of Applied Science, Business Management – Salon Emphasis. A letter from the Northwest Commission on Colleges and Universities (NWCCU) was shared. Dr Gutierrez shared the history of Cosmetology at KCC.
- d. Dr. Gutierrez introduced and welcomed VP Lucas Ritter to the Board.

#### **VI. ASKCC STUDENT REPORT**

- a. The Annual Student Recognition Awards were held.
- b. The Registration Kick Off had 84 students attend.
- c. The Food Pantry packed 84 food bags in one month.
- d. Next week is Fuel for Finals and the Summer send-off.

ASKCC President Flores was honored with his picture and thanks by the Board of Education. His plan is to transfer from Oregon Tech to be in Civil Engineering and play for Oregon Tech Soccer.

#### **VII. STATE REPORT**

- a. Trustee Marquez shared information from the Oregon Community College Association (OCCA) Meeting. There was an evaluation of the OCCA Director, Abby Lee, which had a very positive review. Dr. Gutierrez agreed that Abby Lee is excellent and it is fortunate to have her in the system.
- b. There is a Lunch and Learn on May 28<sup>th</sup> for Workforce Pell and the use of the money.
- c. On June 25, there is a Lunch and Learn on Oregon Public Meeting Law.
- d. The Fall conference for OCCA is November 4-6, 2026, and there is a call for breakout sessions. This will be at Sunriver.

Klamath Community College is an Equal Opportunity Educator and Employer.

- e. There is a gathering at Terra Veg on Friday. Trustee Marquez shared the attendees and invitees to the event.
- f. Trustee Jensen shared that OCCA sent out a questionnaire. It was recommended that Board members fill it out.

### **VIII. FOUNDATION REPORT**

- a. VP Ritter shared that it is scholarship season. 79 scholarships are being reviewed to be awarded by the end of the month.
- b. In April, \$500 was provided in education access opportunity funding to one commercial driver's license non-credit student. \$4,191 was also provided to 12 students in tuition for a 110 Intro Skills trade class. \$990 was given out in emergency funds to students across campus.
- c. April 24 was the alumni reunion event. Sage Credit Union was thanked for their generous support.
- d. The \$1M capital campaign had a kick-off event for the Childcare Learning Center on April 30<sup>th</sup>.
- e. The first capital campaign house party is this Friday, May 29<sup>th</sup>, hosted at the Running Y.
- f. The next Board meeting is Thursday, May 28<sup>th</sup> where new officers will be inducted.

### **IX. PUBLIC PARTICIPATION**

#### **A. Public Participation (Public comment 3 minutes per person)**

- Carly Gilder read the following statement:

I wanted to provide an update from KCCACE's bargaining team, as we understand the Board also receives updates from Administration during executive sessions.

KCCACE requested an additional bargaining session this Friday to discuss the college's financial position prior to mediation; however, that request has been denied. We are concerned that the financial picture presented to the Board, staff, faculty, and stakeholders may not fully reflect the college's true financial situation, and we would appreciate greater transparency and clarity on this matter.

The current compensation package offered by the college represents less than status quo. Specifically, the proposal reduces both the insurance package and overall take-home pay. Resulting in an estimated decrease of 4.45% in pay alone. Also, the college is wanting to change exempt to hourly. Transitioning these positions raises significant operational concerns many departments are not staffed at levels sufficient to absorb workload with strict hourly framework.

Our proposals reflect standard practices at peer institutions across the state. We also want to emphasize that staff roles differ from faculty roles. Many people assume that staff get off spring summer, and winter breaks. This is not the case; we work during that time with time off limited to holidays or earned vacation. We are looking to have similar times off as our peer institutions, to have work life balance.

Additionally, we are concerned that the decision for the college to call for mediation may have been premature. From our perspective, this timing raises concerns that it could be used to accelerate a process that may lead to imposing a contract with compensation below status quo to punish and break up the union. We sincerely hope that is not the case. We remain committed to good-faith bargaining and look forward to the college's engagement at mediation on June 17.

## **X. INFORMATIONAL AND ACTION ITEMS**

### **A. Klamath Community College Strategic Plan 4.0 2026-2029 – Action Item**

Dr. Gutierrez introduced Tom Nejely to present. Mr. Nejely reviewed a PowerPoint with the Board and shared the process and history of the strategic plan. The reference to technological disruption was explained, using the example of Kodak. Mr. Nejely highlighted the timeline of the current process of developing Strategic Plan 4.0.

Mr. Nejely referred to the plan included in the packet and walked through each of the 4 initiatives one at a time. These items included New Evolution of Student Success, Human Resurgence & Experiential Campus, Technological Proficiency, and Strategic Reach. The Board reviewed and discussed each initiative. It was noted the need for some in-person occupational training. 2.4 was referred to, it was noted that KCC's efforts should include those from other states, and countries. Trustee Marquez inquired about the trendline for in-person and online education compared to other institutions. Dr. Gutierrez shared that the information will be gathered for the Board. Dr. Gutierrez shared that housing, in comparison to online students versus in-person students, is being researched. There could be possibilities in short-term housing. In review of initiative 3, Trustee Buckley inquired if all this research is centralized or if each area is responsible. Dr. Gutierrez shared that this would be more centralized, coming out of Institutional Research. Mr. Nejely will review section three for grammar and punctuation. In review of section 4, Trustee Buckley asked for an example of an alternative revenue stream that still aligns with the mission of an educational institution. Mr. Nejely gave the example of relying on FTE or state funding, and then possibly relying on grants, which are uncertain footing. Mr. Nejely gave the example of a retiree wanting to come to college and inquired about what the funding may look like. He also inquired if a student from another country wanted to obtain a KCC degree and what the process may look like for that. Dr. Gutierrez shared that KCC is doing some of this already in its partnerships, foundation scholarships, and grants. The Board was asked to strike out the descriptive line in section 4c, right under the heading.

#### **Motion: To approve Strategic Plan 4.0 2026-2029.**

Motion by: Misty Buckley

Second by: Dave Jensen

Discussion: None.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**

**Motion passed. Unanimous approval.**

### **B. Resolution No. 210-25-25 Adopting the Fiscal Year 2026-2027 Budget, Making Appropriations, Imposing the Tax and Categorizing Taxes – Action Item**

Chair DeCrans inquired if there were any other questions not covered in the Budget Committee Meeting. A presentation was not reviewed, as there were no questions.

#### **Motion: To approve the attached resolutions that provide authorization for spending effective July 1, 2026 and to approve tax of \$.4117/\$1,000.**

Motion by: Raymond Holliday

Second by: Misty Buckley

Discussion: Trustee Jensen shared that the tax rate has not changed. He shared thoughts on the rate having not changed. The school has done a lot for the community.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**  
**Motion passed. Unanimous approval.**

Dr. Gutierrez shared that when KCC was serving North Lake, it required legislative change. It was shared that the money from North Lake does not come directly to KCC. The money goes into one centralized budget at the state level, and KCC gets a very small piece of that. Even if KCC did change the tax, they would not get it directly; it goes into the whole centralized system. Trustee Jensen shared that he just felt that KCC could pay its fair share. He further shared he was not looking for a change, just looking to make a statement. The Board discussed the tax rate and structure statewide.

C. Board Policy 3522 – **First Reading Action Item**

Dr. Gutierrez shared that this was a first reading. This is a state law that just got implemented.

**Motion: The Board Policy 3522 Immigration Enforcement Notification has been received.**

Motion by: Raymond Holliday

Second by: Misty Buckley

Discussion: Trustee Buckley inquired about the requirement to have procedure posted on the college's website in languages that are regularly used. It was shared that the college board policies are set up in such a way that they are translatable for those who have software.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**

**Motion passed. Unanimous approval.**

Chair DeCrans recessed the meeting at 7:37 pm

**XI. RECESS REGULAR MEETING**

**XII. EXECUTIVE SESSION (Pursuant to ORS 192.660(2)(d)(h))**

Executive session convened at 7:45 pm.

An executive session was called under ORS 192.660(2)(d), which allows the Board to conduct deliberations with persons designated by the governing body to carry on labor negotiations, and ORS 192.660 (2)(h) which allows the Board to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Raymond Holliday, Misty Buckley, Kate Marquez, Kenneth DeCrans, Rejeana Jackson, Dr. Roberto Gutierrez, Denise Reid, Joshua Guest, and Shannon Childs were present for the executive session.

There was an update to the possible litigation.

There was an update on labor negotiations.

**XIII. RECONVENE REGULAR MEETING**

Chair DeCrans reconvened the meeting at 8:25 pm.

D. Intent to Award General Contractor for the Cosmetology Center – **Action Item**

VP Reid thanked the Board for participating in the bid openings. VP Reid presented a PowerPoint which included updated renderings of the project, a bid summary, estimated project cost, an estimated project timeline, and a request to move forward.

Chair DeCrans inquired what the slip, trip, and fall cost was. Executive Director Guest shared that these are the biggest source of accidents on campus. The college has not had to pay any claims since he has been employed, but felt that to eliminate risk, the college needs to have alternative 3. The Board discussed that adding a snowmelt system is worth the cost.

**Motion: To grant Administration the authority to award the contract in the amount of \$5,406,671 for Construction Services and Alternate #3 snow melt system to Modoc Contracting Company for the Cosmetology Center.**

Motion by: Raymond Holliday

Second by: Dave Jensen

Discussion: None.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**

**Motion passed. Unanimous approval.**

#### **XIV. BOARD DISCUSSION AND PUBLIC PARTICIPATION**

##### **A. Board Discussion**

##### **i. Board Comment**

- Commencement will be June 12, 2026. More information will be sent out to the Board with detailed information.
- Zone 2 was advertised, and there have not yet been applicants. There may be applicants by the fall.

#### **XV. FUTURE ISSUES**

- None.

#### **XVI. NEXT MEETING**

A. Scheduled Board of Education Meetings: June 23, and July 1, 2026, Founders Hall Boardroom

#### **XVII. ADJOURN**

**Chair DeCrans adjourned the meeting at 8:43 pm.**

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary